

About **Aditya Property Management**

Aditya Property Management Is A Property Management And Rental Company (Aditya Property Management.com) With Operations In Surat. We Manage And Maintain Commercial Property, Residential Apartments, Gated Community Villas / Row Houses And Independent Houses.

WE MANAGE SERVICE APARTMENTS AND PAYING GUESTS.

Property Management **Premium Plan**

1

Property Maintenance

- Painting
- Cleaning
- Electrical Repairs
- Carpentry
- Alluminium Works
- Plumbing & Fixtures Maintenance
- Garden Maintenance
- Pest Control

2

Statutory Payment & Name Transfer

- Property Tax
- Electricity Bill
- Gas Bill
- Internet / Telecom

3

Rent Management

- Find Tenant For Property
- Sign Rent Agreement & Handover
- Security Deposit To Owner
- Monthly Rent Payment On Time
- Issue Rent Receipts
- Renewal Of Rent Agreement
- Vacancy Inspection At Termination
- Termination Of Rent Agreement

4

Property Management System

- Property Information
- Owner Information
- Tenant Information
- Rent Payment Information
- Contract & Payment Information
- Maintenance Report

Service Charge **Premium Plan**

**9% Of
Monthly Rent**

ADITYA
PROPERTY MANAGEMENT

APM 3-step Owner Registration For Property Management

■ **Request Membership**

Membership Request Received Property Inspection
By Aditya Property Management

■ **Document Check**

Documents From Aditya Property Management
Memorandum Of Agreement, Letter Of Authorisation
Documents From Owner:copy Of Sale Deed & Id
Proof, Copy Of Electricity Bill, Gas Bill & Smc Text
Bill Paid Receipt

■ **Signing & Payment**

Memorandum Of Agreement Signed By Owner Letter
Of Authorisation Signed By Owner Membership
Payment From Owner

Services Provided By **APM**

Commercial

Residential

Industrial

Commercial

Shop | Showroom | Offices

Residential

Flat | Bungalows | Villas/farmhouses

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